

[illegible]

Note: If number is checked, see attachment page(s) for clarification.

Date(s) Reinspection:						
Due Date(s):*						
Date(s) Reinspection:						
Due Date(s):*						
Date(s) Reinspection:						
Center is in compliance with requirements as of: 7/8/2014 <i>*Reinspection occurs on or soon after due date</i>						
Report transferred from old eform. Submit as of 12/4/2013. Submit as of 3/14/2014. Complaint #680 on 12/16/13. Complaint #694 on 12/31/13. DI on 1/28/14.						
Complaint # 55 2/4/2014. Complaint # 78 2/26/2014. Complaint #174 on 4/10/14 and 4/16/14. Complaint #190 on 4/16/14. New sponsor phone call / TA 5/14/2014.						
Renewal <input type="checkbox"/> Initial <input type="checkbox"/> Monitor <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Age Change <input type="checkbox"/> Relocation <input type="checkbox"/> New Sponsor <input type="checkbox"/> Space Evaluation <input type="checkbox"/> Complaint # 680						
Date Cited M/D/Year	Date Abated M/D/Year	Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122):				
Supervision, Staff/Child Ratios & Space						
		<input type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on any field trip, outing, or special event away from the center regardless of transportation; or with more than 12 school-age children on walks.				
1/28/2014	2/4/2014	<input checked="" type="checkbox"/> 2. Ensure that children are supervised by a staff member at all times, including at off-site locations.				
Notes: Violation #2 recited on 4/16/2014, see page 5. Violation #2 recited on 6/19/2014, see page 5.						
		<input type="checkbox"/> 3. Develop and implement a method to keep track of all children, including at off-site locations.				
4/16/2014	6/5/2014	<input checked="" type="checkbox"/> 4. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime.				
Notes:						
		<input type="checkbox"/> 5. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age				
		<input type="checkbox"/> 6. Assign a primary caregiver for group of 4 infants and 6 toddlers.				
		<input type="checkbox"/> 7. Post the center's license in a prominent location in each building.				
		<input type="checkbox"/> 8. Operate within the center's licensed capacity and within each room's capacity.				
Notes:						
		<input type="checkbox"/> 9. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.				
2/4/2014	2/21/2014	<input checked="" type="checkbox"/> 10. Ensure the children's health, safety and well-being.				
Notes: Violation #10 recited on 4/16/14, see page 5.						
Activities & Discipline						
4/16/2014	7/8/2014	<input checked="" type="checkbox"/> 11. Provide a sufficient variety of age-appropriate activities.				
		<input type="checkbox"/> 12. Provide age-appropriate time frames for each activity.				
4/16/2014	7/8/2014	<input checked="" type="checkbox"/> 13. Provide enough supplies, furniture and equipment for the required activities.				
		<input type="checkbox"/> 14. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.				
		<input type="checkbox"/> 15. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.				
		<input type="checkbox"/> 16. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.				
		<input type="checkbox"/> 17. Significantly limit the use of TV/computer/video for children under the age of 2.				
		<input type="checkbox"/> 18. Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment.				
Notes:						
		<input type="checkbox"/> 19. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.				
Nutrition & Rest						

12/16/2013	12/31/2013	<input checked="" type="checkbox"/> 20. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at (www.fus.usda.gov/cnd/care/childcare.htm))
		<input type="checkbox"/> 21. Provide cribs that meet CPSC standards and maintain documentation on file.
		<input type="checkbox"/> 22. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
		<input type="checkbox"/> 23. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.

Administration & Parent Involvement

		<input type="checkbox"/> 24. Designate someone in the center to carry out the director's responsibilities when the director is absent.
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Program Records

		<input type="checkbox"/> 25. Complete and maintain at the center the staff records checklist.
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Notes:

1/15/2013	6/5/2014	<input type="checkbox"/> 26. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
		<input type="checkbox"/> 27. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
		<input type="checkbox"/> 28. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.

Notes:

		<input type="checkbox"/> 29. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down.
1/28/2014	3/14/2014	<input checked="" type="checkbox"/> 30. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.
		<input type="checkbox"/> 31. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines.
		<input type="checkbox"/> 32. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
		<input type="checkbox"/> 33. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website www.cpsc.gov/cpscpub/prere1/prere1.html

Sanitation & Diapering

		<input type="checkbox"/> 34. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
		<input type="checkbox"/> 35. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed.
		<input type="checkbox"/> 36. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed.

Bathroom & Kitchen Facilities

		<input type="checkbox"/> 37. Ensure all toxic substances and medications are inaccessible to children.
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Notes:

Health & Fire Safety

		<input type="checkbox"/> 38. Obtain and maintain on file a current health certificate.
		<input type="checkbox"/> 39. Obtain and maintain on file a current fire certificate.
		<input type="checkbox"/> 40. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		<input type="checkbox"/> 41. Ensure the center's fire protective systems are operative at all times.
		<input type="checkbox"/> 42. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
		<input type="checkbox"/> 43. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.

Notes:

		<input type="checkbox"/> 44. Ensure that illuminated exit signs and emergency lighting are operable at all times.
		<input type="checkbox"/> 45. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 46. Remove excess storage and/or combustibles from the furnace room.

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Building Maintenance

10/8/2013	1/28/2014	<input checked="" type="checkbox"/> 47. Keep all surfaces clean and in good repair.
Notes: Violation #47 recited on 4/16/14, see page 5.		
		<input type="checkbox"/> 48. Provide 1 of the 4 monitoring options listed in the manual.
		<input type="checkbox"/> 49. Repair and/or paint surfaces in specified areas:
Notes:		
		<input type="checkbox"/> 50. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
Notes:		

Outdoor Play Area, Equipment and Maintenance

		<input type="checkbox"/> 51. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
		<input type="checkbox"/> 52. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
		<input type="checkbox"/> 53. Take necessary action to remove outdoor hazards.
Notes:		

ALERT: Effective 8/6/14, stackable cribs are prohibited.

☐ See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

Kelisa M. Felice 12/4/2013, Emily Gear 4/10/14 and 4/16/14

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
20	12/16/2013	12/31/2013	The center needs to ensure that staff are providing children with a beverage at all meal times.	Delete
47	10/8/2013	12/31/2013	Provide a protective cover for the metal drain pipe located on the outdoor play area.	Delete
47	12/31/2013	1/28/2014	Provide protective cover for the fluorescent lighting in the infant classroom.	Delete
47	12/31/2013	1/28/2014	Secure the metal frames surrounding the fluorescent lighting throughout the center.	Delete
54	12/31/2013	1/28/2014	Raise temperature to a minimum of 68 degrees Fahrenheit in the Infant Room.	Delete
47	12/16/2013	1/28/2014	As a result of a complaint investigation on 12/16/2013 the carpet throughout the center was unsanitary and needed to be cleaned.	Delete
2	1/28/2014	2/4/2014	Based on a department investigation on October 25, 2013, the center needs to ensure that the staff provide adequate supervision and intervene appropriately to ensure the children's safety.	Delete
30	1/28/2014	2/21/2014	Based on a department investigation on October 25, 2013, the center needs to retrain all staff on the center's supervision policy and strategies for appropriate interventions.	Delete
10	2/4/2014	2/21/2014	Based on a complaint investigation, the center needs to ensure that a minimum of 68 degrees is maintained throughout the center at all times.	Delete
30	2/26/2014	3/14/2014	Based on a complaint investigation on February 26, 2014, the center needs to retrain all staff on the center's cleaning procedures. Provide all necessary documentation.	Delete
2	4/16/2014	6/5/2014	Staff failed to supervise 14 children, ages 15 months to 4 years of age, when the only staff in the room went into the bathroom with a named child who needed to use the sink when another named child, under 18 months old, climbed up on top of a toy next to a toy shelf and began to pull multiple toys off of the top of the toy shelf and throw them onto the floor which then injured a second child as one of the toys came down on top of her head.	Delete
4	4/16/2014	6/5/2014	a) Based on interviews in a complaint investigation on 4/10/14 and 4/16/14 the center does not always maintain adequate staff/child ratios in various classrooms, especially in early morning or afternoon hours after the school age children arrive back at the center. b) On 4/16/14 room 2, during the early morning hours, had inadequate staff/child ratios as there were 14 children, ages 15 months to 4 years of age, with 1 staff present. Although a second staff member would come in and out of the classroom during this 2 hour time frame she was not able to provide adequate coverage in the room because she was also the management in charge and had to open the door for drop-off during this time, address parent questions, answer the phone and check on the remaining classrooms as she needed to constantly move children between rooms.	Delete
10	4/16/2014	4/16/2014	Violation recited: Based on interviews in a complaint investigation, named staff failed to ensure the children's safety and well-being in room 4: a) A child, under 18 months of age, was observed crying by the classroom door as staff were sitting down and talking on their cell phones. Additionally, cell phone use occurs regularly in the named classroom and throughout the center. b) The children have been yelled at by the named staff and have witnessed inappropriate conversations when staff were on their cell phones in their presence or talking between each other which included curses, yelling, and staff talking negatively about the children in their care and some of their families.	Delete
11	4/16/2014	7/8/2014	a) Ensure room 2 provides a sufficient variety of age-appropriate activities in the early morning hours as well as throughout the day wherein the children, who ranged in ages from 15 months to four years of age, were roaming the classroom looking for activities which created a state of chaos and over-stimulation throughout. b) Ensure room 4 provides a sufficient variety of age-appropriate activities throughout the day.	Delete
13	4/16/2014	7/8/2014	Provide 5 distinct areas with at least 5 different activities in each area in rooms 2, 3 and 4.	Delete
47	4/16/2014	6/5/2014	Based on a complaint investigation, replace or clean all stained floor tiles in room 4 and throughout the center including in the bathrooms (especially around and behind the toilets).	Delete
500	4/16/2014	4/16/2014	Based on a complaint investigation on 4/10/14 and 4/16/14, interviews revealed that staff in room 4 do not consistently interact with children in a positive and appropriate manner.	Delete
501	4/16/2014	6/19/2014	Based on a complaint investigation on 4/10/14 and 4/16/14, establish and maintain a staff substitute system.	Delete
502	4/16/2014	6/5/2014	Based on a complaint investigation and observation on 4/10/14 and 4/16/14, train all staff, including the named staff in the following areas and provide written documentation: a) positive and appropriate interactions between staff and children and between staff members b) cell-phone use c) supervision d) age-appropriate, planned activities.	Delete
503	4/16/2014	6/19/2014	Based on a complaint investigation, complete and maintain at the center accurate tracking/time sheets for children in each classroom which will include staff presence and their times in each particular room.	Delete
2	6/19/2014	7/8/2014	On 6/19/2014 at 8:30 am a staff member left 15 school-age children unsupervised in the hallway while using the rest room.	Delete

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